

Approved

GLEN ARBOR TOWNSHIP
Planning Commission
Glen Arbor, Michigan 49636
October 6, 2008

CALL TO ORDER:

The meeting of the Glen Arbor Township Planning Commission was called to order by Vice Chairman Frank Wilcox at 7:35 PM.

ROLL CALL:

Present were Jerry Geisler, Frank Wilcox, Kent Kelly, Barbara Gordon and Lois Saltzman. Jim Seeburger and Lance Roman were absent.

AGENDA:

Approved as written

APPROVAL OF MINUTES:

Approved with correction.

CORRESPONDENCE:

None.

TOWNSHIP BOARD REPORT:

The Glen Arbor Township Board had four meetings in September:

September 3 – EMS Budget Meeting

September 12 – Opening of Bids for the Glen Arbor Gardens public restroom and landscaping.

September 16 – Regular meeting

September 24 – Review annual audit

The minutes of these meetings are attached to these minutes for perusal.

ZONING ADMINISTRATORS REPORT:

Bob Hawley reported he issued five permits in September.

ZONING BOARD OF APPEALS REPORT:

Barbara Gordon reported there have been no meetings of the Z.B.A.

NEW BUSINESS:

The Township Board is looking for input on a letter received regarding a walk path from Pine Street to the back of the Art Association building. The Commission members were unanimously in favor of the plan. A copy of the letter is attached to these minutes.

Neither Mike Sutherland nor his Attorney were present to present the required site plan of the miniature golf course required by the Planning Commission at the

September meeting. The Commission is going to refer this issue to Township Attorney, Dick Figura.

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OLD BUSINESS:

The following topics were discussed:

1. Done – *Appropriate procedures and standards for administering site plan review.....*
2. To be discussed – *Add regulations to protect the environment.....*
3. Waiting for Sarah Litch – *Add hillside development standards to prevent erosion.....*
4. Waiting for Sarah Litch – *Add Tree Clearing and grading regulations.....*
5. Kent suggests obtaining a Zoning Ordinance from Empire for the Commission to peruse – *Develop and adopt uniform lake regulations.....*
6. Done – *Road ends*
7. To be discussed – *Do we need R6 and Ag both*
8. Kent is working on this issue – *Windmills.....*
9. Done – *Dumpster screenage*
10. Not much can be done. Size and location can be regulated – *Rental advertisement signage*
11. Lance to define – *Rental definition*
12. Dick Figura is checking on this – *Deeded easements for business parking.....*

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PUBLIC COMMENTS:

Jeanine Dean commented on the fact that the Fire Department does not get notice of a burning permit issued until the next day. Bob Hawley suggests that the Fire Department be the one to issue permits. A Township Ordinance could be put in place to handle that. Kent will take this information to the Township Board. Kent contacted the Health Department and found that they had not approved the opening of the miniature golf course because of they did not provide public washrooms. Portajohns are not permitted.

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COMMISSION MEMBER COMMENTS:

Kent Kelly commended Terry Gretzema on doing a good job of moving funds to protect the Township bank accounts.

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ADJOURNMENT:

The meeting of the Planning Commission was adjourned at 8:15 by Vice Chairman Frank Wilcox.

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Respectfully submitted,
Dotti Thompson
Recording Secretary
Planning Commission